

# Ellisville State School



Rinsey McSwain  
Director

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10/16/2018

Bureau of Building, Grounds and Real Property Management  
501 North West Street  
Jackson, Mississippi 39201

Attention: Mr. Kent Adams

Reference: Lease #534-641-23A Intent to Award

Dear Mr. Adams,

I would like to respectfully request permission to award lease #534-641-23A to Calem, LLC in Magee, MS. Ellisville State School advertised for available space in Magee for our Home and Community Based Waiver Support Coordination Program and received two proposals. One proposal came from Calem, LLC and the other from Hawkers, LLC. After reviewing both proposals, Calem, LLC was chosen because the building met the facilities needs just as well as the Hawkers, LLC proposal and was \$3.20 per square foot less.

Your favorable consideration in this matter would be greatly appreciated.

Yours very truly,  
Ellisville State School

A handwritten signature in blue ink that reads "Rinsey McSwain".

Rinsey McSwain  
Director